



## Acknowledgement of Requirements of New Hire

PPD/TB Test and CPR Training are 2 mandatory items new hires must take care of as soon as possible. In addition, all employees are required to attend monthly in-services.

PPD/Test (to be completed within the first 7 days of hire):

Free PPD/TB Testing is offered on Saturdays (9am - 12noon) at the St. Louis Augustine Catholic Church, 1371 Hamilton at Minerva (314-385-1934). The test is conducted in the school attached to the church on the Minerva side. When you go on Saturday, plan to return on Monday to get the test read (test results). It must be read within 48-72 hours after administered and is not complete unless you return. Testing can also be done at the John Murphy Clinic for \$24. If hired, you must get TB tested within the first 7 days of hire.

CPR Training:

If hired, you must seek to obtain CPR training as soon as possible. If you have a current CPR card indicating your certification for training you attended within the past year, provide that card.

Monthly In-Services:

As an employee of Angelic Healthcare Services LLC, all employees are required to attend monthly in-services as scheduled.

If hired, I acknowledge my responsibility to attend CPR Training as soon as possible, get TB tested within 7 work days of being hired (TB Testing form is available upon hire) and attend monthly in-services.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

HR Director: \_\_\_\_\_ Date: \_\_\_\_\_